

S E C R E T

MEMORANDUM FOR: [REDACTED]

25X1

SUBJECT : Participation in Support Services Course

1. You are invited to present the topic Records Summary
to the Support Services Course from 1435 to 1500 hours on
Friday, 5 February 1965. The part of the program in
which you will participate will be held in Room 1A-13 of the Headquarters
Building.

2. Attached for your guidance in preparing for this course are:

- a. A speaker guidance sheet
- b. That portion of the schedule pertinent to your presentation

If you have further questions regarding your presentation please
contact the Chief Instructor, [REDACTED]

25X1

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[REDACTED]
MATTHEW BAIRD
Director of Training

Attachment:

1. Speaker guidance sheet
2. Schedule (pertinent portions)

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